



Position: WISPAN Government Affairs

Job Reports To: President /Board of Directors

Date Written: 1988

Date Revised: March 1991, August 1999, February 2007

Primary purpose of the Job: To coordinate legislative activities of WISPAN in accordance with the By-Laws, to act as liaison between WISPAN and the Wisconsin Nurses Coalition (WNA) and The ASPAN Governmental Affairs Committee.

Prerequisite:

1. Active ASPAN/WISPAN Membership
2. Ability to be a member of the Wisconsin Nurses Coalition.

Specific Job Duties and Responsibilities:

1. Serve a minimum of two years.
2. Keep abreast of any/all legislation which may affect the Nursing profession
3. Monitor all legislative information received and determine appropriate action needed by WISPAN and or the membership.
4. Communicate current information at the Board of Directors and WISPAN general meetings.
5. Prepare a report for the Awakening.
6. Be an active member of the Wisconsin Nurses Coalition. Attend bi monthly meeting and annual retreat.
7. Communicate the purpose, philosophy, goals and objectives of WISPAN to WNC.
8. Form a contact with the ASPAN Governmental Affairs Committee.
9. Attend the WNA Annual Conference
10. Perform other duties applicable to the position as prescribed by the parliamentary authority of WISPAN.