



POLICY#1

Subject: Authority/Conflict of Interest

Written:9/1990. Revised: 2/2000 Reviewed 2/2006

Policy Statement:

All officers, committee chairpersons, committee members, and other persons acting on behalf of WISPAN shall be familiar with the following and shall conform their actions to such.

1. Authority: No person shall have authority to act on behalf of the Society except as such authority shall be prescribed in the Bylaws or expressly granted by the Board of Directors.
2. Conformity with Society Policy: In discharging their responsibilities, officers, committee chairpersons, committee members, and other persons acting on behalf of the Society shall bear in mind that WISPAN's policy may only be established by the Board of Directors and shall take care to conform their actions to such policies. In case of doubt as to an appropriate course of action, guidance should be sought from the Board of Directors, or when necessary to act between Board meetings, from the WISPAN President.
3. Representation to Other Organizations: Persons attending meetings of other organizations or participating in the activities of other organizations as a representative of, or on behalf of, WISPAN shall conform their actions to Society policies and shall not commit the Society to any policy or project of such other organization without specific authorization from the Board of Directors. In each case, a report on such meetings and activities shall be submitted to the Board of Directors.
4. Employment of Consultants by Committees: The work of a committee may require the employment of a consultant in order to function properly. The use of consultants should ordinarily be predictable, and therefore is a matter that would be considered by the Board of Directors. Under unusual circumstances, the WISPAN President may make authorization for the expenditure of funds for such purposes provided that such authorization shall not exceed the amount of funds available for the committee's activities as set forth in the budget for the committee.

5. Endorsements: No person is authorized to license, permit the use of, or use the Society's name or logo or any terminology implying Society sponsorship or endorsement without the specific approval and authorization of the Board of Directors.

6. Conflicts of Interest: Officers, committee chairpersons, and committee members, or other persons acting on behalf of the Society shall not take part in any decision or action of the Society in which his or her personal interests are involved unless such participation shall be specifically authorized by the Board of Directors after full disclosure of the facts. The existence or possibility of a conflict between the personal interests of any such person and the interests of the Society shall be promptly disclosed to the Board of Directors or the WISPAN President so that appropriate actions may be taken.

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