



POLICY #6

Subject: Faculty Honorarium for Seminars

Written: 5/91. Revised 2/2000, Reviewed 2/2006

Policy Statement: This policy identifies the reimbursement for faculty members at WISPAN-sponsored seminars.

Policy:

1. WISPAN will pay an honorarium of \$100 for each hour of lecture presentation by a faculty member at a WISPAN seminar.
2. Members of a two-person debate will receive \$100 for their one-hour presentation, to be divided equally.
3. Members of a panel discussion will receive \$100 for the entire one-hour, to be divided equally among the panel participants.
4. WISPAN will pay the cost of photocopying handout materials used by the faculty members.
5. WISPAN will provide the slide projector and/or overhead projector needed by faculty members for their presentation.
6. WISPAN will not be responsible for the expense of preparing audio/visual materials.
7. WISPAN will not be responsible for travel or lodging expenses of faculty members unless specifically approved in advance by the Board of Directors.
8. Faculty requiring more than the above mentioned honorarium need to be approved by the Board of Directors before engagement.

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